

Thirty-Day Notice

Dear Gardener of Plot #

The Steering Committee at the Potrero Hill Community Garden have noticed that you have not maintained or sowed your plot for a long time.

The Member Bylaws which you signed states the following:

Termination of Membership

The Garden Coordinator will make an initial phone call or email to the gardener. If there is no response, a letter of termination will follow within 30 days of the initial phone call, allowing the gardener 4 weeks to clean up and maintain their plot. Plots may be reassigned after 30 days

If you clean your plot and surrounding area and inform the Garden Coordinator of your intentions to plant in the near future, we will be pleased to keep you as a member of the garden. However, if you have not done so within thirty days, we will reassign your plot to the next person on our waiting list; or in the absence of a waiting list.

We hope you understand our reasons for this action. We simply want everyone in our community to have an opportunity to garden. If you are not actively gardening, please consider giving up your plot to someone else who is interested in harvesting the goods of the earth.

In the event that you do lose your plot, feel free to sign up again on the waiting list.

Please contact me with any questions.

Thank you for your cooperation.

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Potrero Hill Community Garden Coordinator

phone: 415-449-0410

email: info@potrerogarden.org